

FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

Meeting:

Board of Directors
Sunday, 17NOV85
Sabacek residence

Present:

Bernhardt Marti
Bohn Rettenmaier
Bowen Sabacek
Doss Sumner
Herman Venema
Maddox

Also Present:

Brayton
Kremer
Rodendall
Trinkley

NOTE: Early departure of MADDOX to work--Proxy to SUMNER.
Late arrival of BOHN
Early departure of DOSS and VENEMA.

CALL TO ORDER: 2:19P.M.

I. Minutes:

The minutes of the October meeting are corrected to read:
VAN LUYN--Present
TRUEAX--Not Present
MARTI--Absent

TRINKLEY is authorized to pay up to \$1000. to MR. FAITH
for the commissioned piece.

SABACEK Moved to accept minutes as corrected.
CARRIED

II. President:

SABACEK Reviewed the Executive Committee Meeting of 16NOV.
Reviewed cash-flow of the Association.
Reviewed the Holiday Concert and the Chorus
donation to Whitman-Walker Clinic.
Stated 30+ season subscriptions are in.
Reviewed the departure of the Business Manager...
and wish to look within the Division for a
replacement.
[Nominated BERNHARDT as Business Manager.]
Desired to fill Board vacancy in December, and
spoke of interest of BRAYTON, KREMER, ROSENDALL,
and VAN LUYN.
Reviewed post-concert party at TRACKS.
[MADDOX departed.]

DOSS Provided Treasurer's Report.
 Stated that we have better cash status than in previous month.
 \$1K. was transferred in October from the money market account.

BOWEN Wanted to see categories other than "Misc." for expenses

DOSS Reviewed recurring and one-time expenses.
 Gave breakdown: \$305.--moving; \$327--Bohn Enterprises for truck & music; \$40.10 Friendship Florist; \$14.50 P>O> Box.

IV. Business:

MARTI Submitted report.
 Will prepare an extension of contract for TRINKLEY.

SABACEK Met with WALDO, & HOOVER (Levine Sch.)--Mid-Jan. is a pessimistic date for our occupancy

HERMAN Saturday 7DEC is not available at Christ Church.

SABACEK Asked WALDO to arrange and set-up files, and establish office space requirements.

SUMNER, DOSS, ROSENDALL & BOWEN Spoke of provision for annual audit/review; the cost of audit; balance sheets by inventory; inventory by the end of the fiscal year (30JUN); ca. 2-years before bonding.

SUMNER Directors and Officers liability is in-place. [3:12 P.M. -- Mr. Herman was Happy.]

BOWEN Questioned chart of accounts...and changes before the end of the fiscal year.

DOSS Requested to be included on contract discussions.

RETTENMAIER Questioned which accompanist rehearses and/or performs what pieces.

TRINKLEY No major problems in Music Division.

BOWEN Questioned fees for extra performances, etc.

SUMNER Questioned who was responsible for accompanists.

BOWEN Executive Produces will assume responsibility.

HERMAN Requested position descriptiond for Board approval, prior to contracts.

MARTI Moved acceptance of Business Manager's Report and Recommendations.
CARRIED.

Guests Ruth GREY, Casey DOMINICO, and Nick ADAMS addressed the Board on a proposed Radio Station in the Metro Area.

DOMINICO Intereested in starting a station...is in the process of making economic decisions.
 Requested to distribute questionnaires at Chorus.
 Stated some interest was shown by TRACKS.

ADAMS Looking to advertizers.
 Money is available.
 Some stock will be available at a future date.
 Is speaking to various/diverse groups.
 Looking for 3K-5K survey results.

SABACEK What is the objective?

ADAMS Subject matter; looking to demographics; looking to survey results; 200K-250K potential listeners; will probably be first Gay radio station in the USA.

SABACEK Questioned frequency allocation.

ADAMS Looking to purchase; no new frequencies in the area. Will take surveys to FCC.

SABACEK Requested guests come by rehearsal at 9:00 P.M. with survey forms and a short presentation.

BOARD Thanked guests for their interest in GMCW.

- - - - -

V. Membership:

RETENMAIER Party at TRACKS; ZISKIND & RETENMAIER will handle; nominal cost.
Travel & registration for GALA FESTIVAL II--\$140. from Chorus Members. \$50. payment by 26JAN86 will be used as criteria for first-call on time/place of flights. Payments of \$25. in DEC, JAN, FEB, MAR, of \$20 in APR, MAY = \$140./JUN1.

VI. Fund Raising:

SUMNER Talking with insurance agent for Dratorio Society. Advertisizing records inherited were not completely up-to-date.
Spoke of donor operations vs. business operations.
[Arrival of Mr. BOHN.]
Some money in accounts receivable may never be realized...but is continuing follow-up notices.
Using a business approach.
SHOVER is manager of Ad-sales
DEBRUCKER is maintaining files.
VENEMA is invoicing.
There is no direct mail manager on a continuing basis.
Donor records and acknowledgments are being worked.
[Departure of DOSS and VENEMA.]
Fund-raising budget is small.

BOARD Expressed thanks to SUMNER & STAFF

VII. Publications / P.R.:

ROSENDALL Needs staff of people in P.R.
Dupont Action Lights, Guide to the Lively Arts, Blade campaigns are set.
Concert program insert--"Where did you hear..."

VIII. Community Liaison

HERMAN Presented report of ZISKIND.

#

IX. Music Division:

TRINKLEY Set with Mr. FAITH
No news from BERNSTEIN--will keep after him.
Repertoire Advisory Committee to meet.

SABACEK Requested a music budget for future concerts.

TRINKLEY Spoke of concern for break-out spaces at the rehearsals.

BOHN GMCW has contributed ca. 100 hrs. of work to Levine Sch.

X. Producer's Report:

BRAYTON Provided financial report.

Discussed comps to the press.

BOWEN, Reviewed recording of the concert, audio and video,
SABACEK quality and costs.

Recording requirements for the March concery will be reviewed.

BOWEN Reported on spaces for the March Concert.:

National Academy--not rented out.

Ritz Carlton is too small.

National Geographic--not rented out

First Congregational available 21&22MAR

UDC is available, and Recommended, for 13&14MAR.

ROSENDALL Moved to do March COncert at UDC as recommended.

CARRIED.

BOWEN Reviewed proposed gig for 12:00, Noon, Kennedy Center,
Opera House Steps. Sisson to Conduct. 29DEC.

Moved to do gig.

CARRIED.

SABACEK Reviewed performance at TRACKS.

BOWEN Desired agenda item of ticket prices for June

XI. GALA Choruses' Request:

Request for contribution from GALA President for contribution to a scholarship fund for women attending GALA affairs was presented and discussed.

MARTI Moved to send \$50.00 to the fund.

CARRIED.

XII. Thanks.

The Baord expressed its Sincere Thanks to MARTI for hisservice AS Director, and all of his efforts for the Chorus.

XIII. December meeting:

Meeting scheduled for Bernhardt residence, 8DEC85, 2:00 P.M.

METTING ADJOURNED 3:34 P.M.

W. F. RETTENMAIER
Secretary